



## Packages and Services

### Business Setup Consultations

From \$330

Business setup consultations cover all the fundamentals of your business setup, including your ABN, TFN and business name registrations, advice about record keeping systems and ensuring you meet all ATO requirements.

Perfect if your venture is brand-new, or if you've been running for a while and want to make sure you have everything in place correctly.

Standard consultation packages include:

- 1-2 hour consultation (in person or via Skype)
- Letter of advice summarising points covered in the conversation and action steps for you to take

*Your letter of advice will contain basic instructions, but if you need help with your setup I'm happy to take care of it for an additional fee.*

### Consultations by the hour

**\$165 (initial 1 hour consultation); \$110 for subsequent 30 minute consultations**

If you have a few questions, but don't need to discuss your entire setup, we can arrange to speak for an hour and cover anything you need.

I allow one hour for initial consultations and up to 30 minutes for each subsequent conversation. A written letter of advice can be provided after each consultation upon request.

### Tax Returns

**From \$165 (individual)**

Base price for standard individual tax return covers:

- Employment income and PAYG withholding tax
- Business schedule for your side hustle income and expenses
- Client to provide up-to-date bookkeeping records and all relevant information

*If further bookkeeping is required, or for tax returns involving multiple business schedules and/or other investments, a higher fee will be quoted.*

I also prepare company, partnership and trust tax returns. Due to the individual nature of these, please contact me for a quote.

## **Bookkeeping Packages**

**Contact me for package rates.**

I can cover all your bookkeeping needs for a set rate paid monthly, quarterly or yearly.

If you'd like ongoing support with your books, contact me to discuss the scope of your business and I can provide a quote.

*All ongoing bookkeeping clients receive telephone support with no additional consultation fees.*

## **Comprehensive Accounting and Bookkeeping Services**

**\$77-110 per hour (minimum of one hour, subsequently charged in 15 minute increments)**

I can help with bookkeeping or accounting advice on an ad hoc basis, including:

- Assistance and lodgement of BAS
  - Business Services
  - Tax Planning and Reviews
  - Bookkeeping 'checkups'
- ...and much more.

**If you think you need help with something that's not listed, please get in touch. If it's within my expertise, I'll be happy to tailor a service for your specific situation.**

**\*All prices include GST**

# Let's Get Started.

Are you ready for me to take care of your books and business? Or do you have more questions about your situation and what I can do for you?

Either way, I'd love to hear from you and talk about how I can help you with your side hustle.

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